



Quarterly News

eServices Webinar October 11, 2018 - 2:00pm

Come tour UI eServices for Employers (eServices)! On Thursday October 11, 2018 at 2:00pm (MST) join us for a webinar showcasing eServices. We'll overview the registration process and demonstrate how easy it is to navigate the site, file reports, make payments and more. To register for the webinar, email uieservices@mt.gov. At a minimum, please include your name, contact information, and your association to the business you represent (employer, accountant, TPA, etc.).

2019 Taxable Wage Base

The 2019 taxable wage base will be \$33,000, which is 80% of the 2017 average annual wage (rounded to the nearest \$100).

We recommend you not update payroll software with the 2019 taxable wage base until AFTER you file the UI report for the fourth quarter of 2018.

Do You Have The Right Authorization Form?

Montana UI Contributions requires authorization from employers to release information to a third party. This includes having tax related mail sent to anyone other than the business's mailing address and/or allowing another entity to access your UI eServices account. In addition to accepting the federal form 8655 (IF box 19 is checked) and some previously approved TPA specific authorization forms, we also provide forms that can be used to authorize the release or access of information to another party.

Please visit www.uid.dli.mt.gov/forms or see the links below for obtaining the most recent version of our authorization forms. Using outdated or unapproved forms may result in access being denied.

- Authorization for verbal sharing of information and/or the release of tax related mailings:
 - <http://uid.dli.mt.gov/Portals/55/Documents/Contributions-Bureau/dli-uid-ui006.pdf>
- eServices access authorization form:
 - <http://uid.dli.mt.gov/Portals/55/Documents/eServices/dli-uid-es010.pdf>

eServices Security

We've all heard from one IT security professional or another... Don't share your user name or password! Yet, almost daily we hear stories of employers sharing their UI eServices for Employers (eServices) password with their accountant or accounting offices sharing one user name and password among all the staff in their office. We highly recommend against either of these practices.

Each eServices user should set up their own user name and password for access. Accountants and third-party administrators (TPA) can access their client's UI accounts on eServices with their own user name and password (not the employers). It does require an authorization form, but that is just one more assurance that only those with authority to do so are accessing the data stored in eServices.

Accounting offices or TPAs should have each staff member create their own username and password as well. Having separate credentials for each user allows for accountability and traceability should there be any issues with information being reported.

Protect yourself and your data by keeping your user name and password to yourself.

For more information or assistance with creating eServices access credentials, contact our Customer Support Specialist at uieservices@mt.gov or call 406-444-6963.



**Coming to a small screen near you!
SIDES: The Webinar**

The State Information Data Exchange System (SIDES) is an electronic tool to help Montana employers respond to Unemployment Insurance requests quickly, easily, and accurately. Nearly 5300 Montana employers are already enjoying the benefits of using SIDES! If you would like to learn about what SIDES can do for you, we are offering free informational webinars on the first Thursday of each month at 1:30 pm.

UI staff will demonstrate this free and secure web-based solution that supports electronic communication between UI and employers for benefit/claims-related processes. With SIDES E-Response, employers can use the internet to receive and respond to separation and earnings verification requests as well as potential charge notices.

To sign up for a SIDES E-Response webinar, just send an email to UISIDES@mt.gov with your contact information, including name, employer, email address and phone number and we will take care of it from there!

Don't Forget to Mark Your Calendar – SIDES Webinar
1st Thursday of the month, 1:30 pm
email UISIDES@mt.gov for info



Businesses will have the opportunity to learn about workforce regulations and avoid unnecessary claims or charges by attending the Assistance for Business Clinics in Hamilton and Butte in September.

The clinics are designed to assist both new and established employers, bookkeepers, human resource professionals and attorneys to proactively prevent claims or charges. Topics covered include:

- Unemployment Insurance Tax Requirements
- Unemployment Insurance Benefit Claims
- Workers' Compensation Regulations
- Labor Market Information for informed business decisions
- Wage & Hour Regulations
- Employer Support for the National Guard & Reserve
- New Hire Reporting Requirements

Professionals can earn between 7.5 and 9 hours of continuing education credit for their professions, including CLE, CPE, HRCI and SHRM.

Hamilton Sept. 26 (406) 363-2400
Butte Sept. 27 (406) 494-0300

For additional information please contact Kay Strayer at kstrayer@mt.gov or (406) 444-9081.

SafetyFestMT

Unemployment Insurance is also participating in the Bozeman SafetyFest which takes place November 5 - 8. This is a great opportunity to learn about UI tax and benefits in addition to a variety of safety presentations. Register for SafetyFest at <http://SafetyFestMT.dli.mt.gov> .



The REAL ID website, mtrealid.gov , has gone live! It has the latest information on where Montana is in reference to REAL ID, it has Frequently Asked Questions, list of locations that will be offering REAL ID, costs, and at a later date, the ability to schedule an appointment to get a REAL ID.

MVD will begin issuing REAL IDs in January of 2019. Your current unexpired license or ID may still be used to fly domestically or access a federal facility until October 2020. Our media campaign, created by MSU Billings students, will begin later this year, so stay tuned for our ads!