Montana Department of
LABOR & INDUSTRY

How do I register as a Third-Party Administrator (TPA) with Montana Unemployment Insurance (UI)?

Registering as a TPA is only necessary if your business is not subject to Unemployment Insurance in Montana but you have clients who are. Registering as a TPA does not open a UI account for your business, it simply creates a customer record and allows us to link your client's UI account(s) to your eServices web logon.

To register as a TPA, send an email to uieservices@mt.gov with the following information for your business (not one of your clients):
- Legal name
- Federal Employer Identification Number (FEIN)
- Mailing Address
- Primary Contact Information (name, email and phone number)

After the above information is received, we will contact you when your customer record has been created and provide further instructions for creating an eServices logon and submitting authorization forms to link your clients.

For questions regarding registering as a TPA call (406) 444-3834, option 2.