

# 2017 ASSISTANCE FOR BUSINESS CLINIC SCHEDULE

The Assistance for Business Clinics are designed to assist new and established employers, accountants, bookkeepers, human resource professionals and lawyers to proactively prevent unnecessary claims and/or charges by providing updated reporting of state withholding, UI Tax requirements, workers' comp. coverage, minimum wage, overtime, new hire reporting, income withholding orders, USERRA laws and regulations and to provide recruitment strategies and resources, and tax and hiring incentives.

## PRESENTATIONS INCLUDE:

**Department of Labor & Industry:** Wage & Hour, Unemployment Insurance Tax, Unemployment Insurance Benefits, Workers' Compensation, Safety & Health Bureau, Job Service Montana – Business Services

**Department of Revenue:** Withholding Tax

**Employer Support of Guard & Reserve:** USERRA

## CLINIC SCHEDULE:

**Registration:** 7:30a.m. to 8:00a.m.    **Opening Remarks & Agency Presentations:** 8:00a.m. – 5:00p.m.

CITY	DATE	LOCATION	SPONSOR	FEE/PERSON
Helena	April 26	Jorgenson's Inn & Suites	Chamber of Commerce	\$45
Libby	May 3	Venture Inn	Chamber of Commerce	\$20/25*
Kalispell	May 4	Hilton Garden Inn	Chamber of Commerce	\$45
Bozeman	May 10	Holiday Inn	Chamber of Commerce	\$40/55*
Glasgow	May 16	Cottonwood Inn	Chamber of Commerce	\$45
Sidney	May 17	Richland County Extension Conference Room	Chamber of Commerce	\$30
Miles City	May 18	Miles Community College Room 106	Chamber of Commerce	\$35
Great Falls	June 1	Best Western Plus Heritage Inn	Chamber of Commerce	\$45
Missoula	June 14	Broadway Inn Conference Center	Chamber of Commerce	\$40/55*
Havre	June 21	MSU Northern Applied Tech Center	Chamber of Commerce	\$30
Billings	June 28	MSU Billings Room 148-MSUB Library	MSU Billings	\$45
Polson	September 13	Ninepipes Lodge (Charlo)	Job Service (JSEC)	\$40
Lewistown	September 20	Yogo Inn	Job Service (JSEC)	\$40
Butte	September 27	La Quinta Inn & Suites	Chamber of Commerce	\$40
Hamilton	October 4	Bitterroot River Inn	Chamber of Commerce	\$45

Registration fee covers facility & lunch costs. For more information and/or to register, please contact your local sponsor (sponsors on back of form). Enrollment may be limited, so please respond as soon as possible. Send your registration form and/or payment to your local sponsor.

\*Higher prices indicated are for participants that are not current chamber members.



# 2017 REGISTRATION FORM

Please fill out the following form and mail it to the appropriate address below. You can also register online for some cities.

Name of Business: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

## ATTENDEES:

\*\*Check if needing: CPE    CLE    SHRM    HRCI    7.50 hrs. credit pending approval

1. \_\_\_\_\_ Email: \_\_\_\_\_

2. \_\_\_\_\_ Email: \_\_\_\_\_

3. \_\_\_\_\_ Email: \_\_\_\_\_

## THE FOLLOWING CITIES OFFER ONLINE REGISTRATION:

Helena: <http://helenachamber.com/2017/02/abc-clinic-registration/>

Kalispell: <http://business.kalispellchamber.com/events/details/2017-assistance-for-business-clinic-24643>

Miles City: <http://mileschamber.com/assistance-for-business-clinic/>

Great Falls: <http://www.greatfallschamber.org/%20-%201439471875251-b10e8a77-6b75/>

Missoula: [http://web.missoulachamber.com/events/2017-\(ABC\)-Assistance-for-Business-Clinic-4641/details](http://web.missoulachamber.com/events/2017-(ABC)-Assistance-for-Business-Clinic-4641/details)

Billings: [http://www.msubillings.edu/extendedcampus/Business\\_Clinics.htm](http://www.msubillings.edu/extendedcampus/Business_Clinics.htm)

## SPONSORS AND/OR CONTACT ADDRESSES:

### BILLINGS

MSU Billings Extended Campus  
1500 University Dr.  
Billings, MT 59101  
(406) 896-5890

### BOZEMAN

Chamber of Commerce  
2000 Commerce Way  
Bozeman, MT 59715  
(406) 586-5421

### HAVRE

Chamber of Commerce  
PO Box 308  
130 5th Ave  
Havre, MT 59501  
(406) 265-4383

### GREAT FALLS

Chamber of Commerce  
100 1st Ave North  
Great Falls, MT 59401  
(406) 761-4434

### LEWISTOWN

Job Service Employer Committee  
300 First Ave N  
Lewistown, MT 59457  
(406) 538-8701

### SIDNEY

Chamber of Commerce  
909 Central Ave  
Sidney, MT 59270  
(406) 433-1916

### KALISPELL

Chamber of Commerce  
15 Depot Park  
Kalispell, MT 59901  
(406) 758-2803

### HELENA

Chamber of Commerce  
225 Cruse Ave Suite A  
Helena, MT 59601  
(406) 442-4120

### POLSON

Job Service Employer Committee  
417 B Main  
Polson, MT 59860  
(406) 883-7880

### HAMILTON

Chamber of Commerce  
105 E Main  
Hamilton, MT 59840  
(406) 363-2400

### GLASGOW

Chamber of Commerce  
PO Box 832  
Glasgow, MT 59230  
(406) 228-2222

### MILES CITY

Chamber of Commerce  
511 Pleasant  
Miles City, MT 59301  
(406) 234-2890

### MISSOULA

Chamber of Commerce  
825 E Front Street  
Missoula, MT 59807  
(406) 543-6623

### BUTTE

Chamber of Commerce  
1000 George St  
Butte, MT 59701  
(406) 723-3177

### LIBBY

Job Service Employer Committee  
(406) 293-6282  
Chamber of Commerce  
905 W. 9th Street  
Libby, MT 59923  
(406) 293-4167